



Date: May 10, 2022
Current Meeting: May 19, 2022
Board Meeting: May 26, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Project Manager, Civil Design Matthew Duffy
SUBJECT: Consideration and approval of a contract extension and a task order for Super Stops design services for Shrewsberry & Associates

ACTION ITEM A – 4

RECOMMENDATION:

In a manner consistent with IPTC procurement contract award standards, it is requested that the Board authorize IPTC to extend the master contract with Shrewsberry & Associates (Request for Qualifications (RFQ) 17-02-250) to expire on 5/31/2024. It is also requested that the board authorize IPTC to execute a task order with Shrewsberry & Associates (under Request for Qualifications (RFQ) 17-02-250) to finalize design on remaining Super Stops, and provide design services during construction, for an amount not to exceed \$103,174.

BACKGROUND:

The Marion County Transit Plan includes multiple local routes coming from the north and eastern parts of the city and converging at the Julia M. Carson Transit Center, many along Alabama and Delaware Streets. To speed and enhance local service through the Downtown area, IPTC be constructing eight total “Super Stops” near downtown Indianapolis, IN. The Super Stops consist of 9” raised platforms (for near level boarding) that are long enough to accommodate two 40’ buses at a time. They will have shelters (same shelters at other local bus stops – not Red Line shelters), real time arrival screens, and ticket vending machines. They will have railings along the backside to delineate the platform from the sidewalk. Two Super Stops are planned on each of the following roads: Alabama St, Delaware St, Fort Wayne Ave, and Vermont St.

IPTC applied for FTA funds in 2020 to construct all eight of the Super Stops along with a semi-dedicated bus lane along Delaware St from Washington St to Fort Wayne Ave. but was unsuccessful. Through a partnership with the City of Indianapolis Department of Public Works, two of the Super Stops (both on Delaware St) along with the bus lane along Delaware St, are nearing construction completion.

IPTC again applied for FTA funds in 2021, and this time was successful, to construct the remaining Super Stops (two on Alabama St, two on Fort Wayne Ave, and two on Vermont St). This task order includes design services to finalize the design, assistance during construction procurement, and design services during construction. The construction is anticipated to be finalized in the Fall of 2023.

DISCUSSION:

Shrewsberry & Associates was selected for On-Call Architectural & Engineering Services for Street Design in September 2017. This task order would be executed under that On-Call contract (RFQ 17-02-250). In addition to extending the overall master contract to May 31, 2024 (current expiration date is May 31, 2022), this task order will include utility coordination, finalizing design (including electrical and pavement design), construction procurement services, and construction services during construction for the remaining six Super Stops (two on Alabama St, two on Fort Wayne Ave,

and two on Vermont St). It is anticipated that these design services will be completed by July 31, 2022, in preparation for a Fall construction bid. Construction is anticipated to occur in 2023, with substantial completion anticipated for Fall 2023.

ALTERNATIVES:

These services are required for successful construction bidding of the project.

FISCAL IMPACT:

This task order will be funded with local funds.

DBE/XBE DECLARATION:

Shrewsbury & Associates is a DBE firm and will be self-performing 64% of the work. The remaining 36% of the work being completed by subconsultant WSP.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Service Committee on May 19, 2022.